

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

**CORPORATE LEADERSHIP TEAM'S
REPORT TO CABINET**

23 June 2026

Report Title: Renewal of the Pool Water Treatment Systems & Moveable Floor/Lift Servicing & Maintenance Contract at Jubilee2

Submitted by: Service Director – Commercial Delivery.

Portfolios: Leader & Cabinet Member for Planning & Town Centres

Ward(s) affected: All

<u>Purpose of the Report</u>	<u>Key Decision</u>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>Authority is sought to enter into a new contract with a specialist provider, for the planned and reactive maintenance and servicing covering the pool filtration/chemical and moveable floor/lift components in support of the safe operation of both the main and training swimming pools at Jubilee2.</p>			
<p><u>Recommendation</u></p> <p>That Cabinet:</p> <ol style="list-style-type: none"> Approves, subject to the successful procurement process of a new contract, the Service Director Commercial Delivery in consultation with the Leader & Cabinet Member for Planning & Town Centres, to enter into a contract with the successful provider for a period of two years with an option to extend the term by a further year. 			
<p><u>Reasons</u></p> <p>The current repair and maintenance contract for the provision of planned/reactive repairs and maintenance services covering the swimming pool filtration/chemical and moveable floor/lift components at Jubilee2 is due to end after a term of 3 years on 30th September 2026.</p> <p>The replacement/new contract for the provision of planned/reactive repairs and maintenance services covering the swimming pool filtration/chemical and moveable floor/lift components at Jubilee2, is vital to support both service continuity to members of the public, along with supporting the overall reliability and commercial viability of Jubilee2.</p>			

1. Background

- 1.1 This report outlines the need to enter a new contract for the provision of planned/reactive repairs and maintenance services covering the swimming pool filtration/chemical and moveable floor/lift components at Jubilee2. It seeks Cabinet approval for the process to appoint the preferred supplier, following a compliant procurement process and budgetary expectations for approvals of the works.

2. Issues

- 2.1 The contract is currently being tendered, and bids for the contract are due to be received in early July 2026. Tenders will be evaluated/moderated by an Officer panel and, it is envisaged that the preferred supplier will be determined and the contract awarded prior to September 2026.
- 2.2 The evaluation of the contract will be based on 60% quality and 40% price. With a comprehensive contract specification and strong quality evaluation questions will ensure the best value services for the council.
- 2.3 The evaluation panel will comprise of the Council's Leisure and Bereavement Services Manager and Repairs and Maintenance Manager, with the moderation process (if required) being overseen by the Council's Contracts, Procurement, Insurance and Risk Team Manager.

3. Recommendation

- 3.1 That Cabinet: approves, subject to the successful completion of the procurement process for a new contract, the Service Director Commercial Delivery in consultation with the Leader & Cabinet Member for Planning & Town Centres, to enter into a contract with the successful provider for a period of two years with an option to extend the term by a further year.

4. Reasons

- 4.1 The current repair and maintenance contract for the provision of planned/reactive repairs and maintenance services covering the swimming pool filtration/chemical and moveable floor/lift components at Jubilee2 is due to end after a term of 3 years on 30th September 2026.
- 4.2 The replacement/new contract for this service is vital to support both service continuity to members of the public, along with supporting the overall reliability and commercial viability of Jubilee2.

5. Options Considered

- 5.1 Based on the specialist nature of the service, such work is unable to be delivered by existing internal officers.
- 5.2 To recruit and employ an officer based on the specialist nature of the work, the required technical qualifications required and on-costs of the Council in employing its own experienced engineer and dive team would not be cost effective.

- 5.3 To do nothing whilst an option would result in the Council neglecting to carry out its statutory/regulatory duties in relation to the management of swimming pools, along with planned and reactive maintenance, thus leading to the closure of the pool.
- 5.4 The preferred option therefore is to undertake an open market procurement process seeking an appropriate service provider with the required professional qualifications and experience to deliver a compliant service and maintenance solution.

6. Legal and Statutory Implications

- 6.1 The award of a new contract will enable the Council to fulfil its statutory, regulatory, and health and safety requirements aligned with managing and maintaining swimming pools.
- 6.2 The current contract is due to terminate on 30th September 2026 and therefore the Council requires a legally compliant contract to provide services from 1st October 2026.
- 6.3 The contract will be procured in line with the Council's Contract Procedure Rules which offer compliance with the Procurement Act 2023 (PA23). The Council's Procurement and Legal Services teams will be available and are able to support the procurement process providing relevant advice and assistance where required.

7. Equality Impact Assessment

- 7.1 There are no equalities impacts that need to be addressed through the procurement of a specialist pool maintenance company.

8. Financial and Resource Implications

- 8.1 Scheduled maintenance to be met from allocated revenue budgets is estimated at around £13.5k pa at a cost of £40.5k over a three-year contract period.
- 8.2 Aggregated annual historic value with the current provider is £39,278 inclusive of additional reactive works, as such an estimate for a three-year contract is estimated to be in the region of £117,833.

9. Major Risks & Mitigation

- 9.1 The Council is conducting a tender process compliant with the PA23. This provides assurance that the procurement process will be undertaken in an open, fair, transparent manner, giving all bidders equal treatment. Whilst there is always a risk of a challenge to the outcome and selection of a Preferred Bidder, which could result in delay to the contract award, your officer believes the procurement and outcomes will be suitably robust and compliant.
- 9.2 Operational risks associated with the delivery of the services being received from the preferred supplier will be managed by the service in accordance with the established specification of requirements and contract.

10. UN Sustainable Development Goals (UNSDG)

10.1 Delivery of a successful outcome and services will contribute to the following UN Sustainable Development Goals:



11. One Council

Please confirm that consideration has been given to the following programmes of work:

One Commercial Council

The award of this contract to the most suitable provider will ensure best value for money for the Council

One Digital Council

Service sheets etc will be issued and stored electronically.

One Sustainable Council

The maintenance of the swimming pool filtration and dosing system etc will assist in reduced pool chemical usage

12. Key Decision Information

12.1 This is a key decision given the anticipated costs that will be incurred for the delivery on this contract.

13. Earlier Cabinet/Committee Resolutions

13.1 There are no earlier Cabinet/Committee Resolutions linked to this procurement.

14. List of Appendices

14.1 None.

15. Background Papers

15.1 None.